



## Department of Community Development

### Special Inspections Program Statement of Special Inspections

Submission date: \_\_\_\_\_ Permit Number: \_\_\_\_\_  
Project: \_\_\_\_\_ VCC Edition: 2015  
Address: \_\_\_\_\_ Group: \_\_\_\_\_ Construction Type: \_\_\_\_\_  
Project Description: \_\_\_\_\_ Problem Soils (Y/N):\_ Prepared Fill (Y/N):\_\_  
Height Stories: \_\_\_\_\_ Total Area ft<sup>2</sup>: \_\_\_\_\_ Sprinkler (Y/N): \_\_\_\_\_ Fire Alarm (Y/N): \_\_\_\_\_  
Risk Category: \_\_\_\_\_ Seismic Designation. \_

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Building Owner (Name): \_\_\_\_\_ Company: \_\_\_\_\_  
Owner Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ ZIP: \_\_  
Architect of Record: \_\_\_\_\_  
License #: \_\_\_\_\_ Company: \_\_\_\_\_  
Structural Engineer of Record: \_\_\_\_\_  
License #: \_\_\_\_\_ Company: \_\_\_\_\_  
Geotechnical Engineer of Record: \_\_\_\_\_  
License #: \_\_\_\_\_ Company: \_\_\_\_\_  
Special Inspections Engineer of Record: \_  
License #: \_\_\_\_\_ Company: \_\_\_\_\_  
General Contractor Name: \_\_\_\_\_  
License #: \_\_\_\_\_ Company: \_\_\_\_\_

Inspection and Testing Agency Name: \_\_\_\_\_

This statement of special inspections is submitted as a condition for permit issuance in accordance with the *Virginia Construction Code*. It includes a schedule of special inspections applicable to this project.

The special inspections engineer of record shall keep records of specified special inspections and testing and shall furnish copies of inspection and testing reports to Manassas City Development Services Department and to the appropriate registered design professionals of record.

Discrepancies from the approved plans and specifications and code violations observed during the conduct of special inspection and material test services shall be brought to the immediate attention of the contractor for correction, to the attention of the Manassas City Development Services Department, and to the appropriate registered design professionals of record.

A final report of special inspections documenting completion of specified special inspections and correction of any discrepancies and observed code violations noted in the inspection and testing reports shall be submitted to and approved by the Manassas City Development Services Department prior to the final building inspection approval by county staff.

Prepared By: \_\_\_\_\_

Reviewed by Registered Design Professional (Signature & Date): \_\_\_\_\_

Building Owner's Authorization (Signature & Date): \_\_\_\_\_

Special Inspections Engineer of record (Signature & Date): \_\_\_\_\_

Manassas City Development Services Department (Signature & Date): \_\_\_\_\_

**City of Manassas, Virginia - Special Inspections Program  
Statement of Special Inspections**

Project: \_\_\_\_\_ Date: \_\_\_\_\_ Prepared by: \_\_\_\_\_

Activity (VCC Reference)	Y/N	Scope of Service	Agent
<p><b>Steel Construction ( VCC-1705.2 )</b>            Structural Steel ( VCC-1705.2.1 )            Inspection of fabricator (1704.2.5, 1705.2)            Material receiving: Structural steel, hs bolts,                nuts, washers, welded filler materials.            Foundation strength prior to erection.            Seismic-resisting system (1705.11.1)            Steel erection; HS bolts installation, welding,                erection details            Open web steel joists            Cold formed steel trusses spanning 60 feet or                greater( 1705.2.4)</p> <p><b>Steel Construction other than Structural Steel Material receiving (Table 1705.2.3) of cold form steel deck</b>            Welding of cold form steel (1705.2.2)            Cold-formed truss bracing ( VCC Table 1705.2.3)            Cold-formed steel light frame construction (VCC1705.11.2, 1705.11.3)            Special inspection for wind resistance VCC 1705.11            Special seismic requirements (VCC 1705.12)</p>			
<p><b>Cast-In-Place Concrete</b> (1705.3 &amp; Table 1705.3)            Seismic-resisting systems                Reinforcing &amp; prestressed steel (1705.12)            Reinforcing &amp; prestressed steel placement (Table1705.3)                Reinforcing steel welding (Table 1705.3)                Bolts, inserts &amp; anchors (Table 1705.3)            Batch plant            Formwork geometry, shoring &amp; reshoring (Table 1705.3, VCC1906.1)            Cold weather/hot weather protection            Concrete sampling (Table 1705.3, ACI 318-14)                Test cylinders for lab-curing &amp; field-curing,                Slump, air content &amp; temperature tests            Placement and consolidation (Table 1705.3)            Prestressing forces &amp; grouting (Table 1705.3)            Field-cured cylinder strength tests before stressing or stripping (Table 1705.3, ACI 318-14)            Lab-cured cylinder strength tests (ACI 318-14 section)            Formwork stripping &amp; reshoring (Table 1705.3, ACI 318-14)            Foundation strength prior to erection loads</p>			
<p><b>Sprayed Fire-Resistant Materials</b>            Thickness, density &amp; adhesion (1705.14)</p>			
<p><b>Mastic and Intumescent Fire-Resistant Coatings</b> (1705.15)</p>			

<b>Precast Concrete</b> <b>Inspection of fabricator (1704.2.5.1)</b> <b>Precast concrete erection (Table</b> <b>1705.3)</b> <b>Handling, bracing &amp; erection of members,</b> <b>Inspection of welded connections</b> <b>Bolts, inserts &amp; anchors (Table1705.3)</b>			
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**City of Manassas, Virginia - Special Inspections  
Program Statement of Special Inspections**

Project: \_\_\_\_\_ Date: \_\_\_\_\_ Prepared by: \_\_\_\_\_

Activity (VCC Reference)	Y/N	Scope of Service	Agent
<b>Masonry (1705.4)</b> Mortar & grout proportions, test specimens, Installation of masonry, anchors & ties Placement of reinforcement, Grouting operations Cold weather/hot weather protection Foundation strength prior to erection loads			
<b>Wood (1705.5, 1705.11.1)</b> Inspection of fabricator (1704.2.5) Seismic-resisting systems (1705.11.1)			
<b>Earth Retention Systems</b>			
<b>Soils and Prepared Fill (1705.6, Table 1705.6)</b> Site preparation, Fill placement, In-place density Controlled low-strength material (1804.6)			
<b>Driven Deep Foundations (1705.7, Table 1705.7)</b> Specialty piling and piers			
<b>Cast-in-place Deep Foundations (1705.8, Table 1705.8)</b> Specialty piling and piers Micropiles (1810.4.10)			
<b>Helical Pile Foundations (1705.9, 1810.4.11)</b> Specialty piling and piers			
<b>Exterior Insulation and Finish Systems (1705.16)</b>			
<b>Smoke Control Systems (1705.18)</b>			
<b>Mechanical-Electrical-Plumbing Supports</b> Seismic-resisting systems (1705.11.6)			
<b>OTHER</b>			

**INSPECTION AGENT'S COMPANY**

Special Inspections Engineer of Record: \_\_\_\_\_

Inspection and Testing Agency: \_\_\_\_\_

**City of Manassas, Virginia - Special Inspections Program  
PRECONSTRUCTION MEETING - ATTENDANCE**

Project Name:

Project Address:

Permit Number:

Plan Number:

Critical Structures:

Company	<i>Development Services/ Building Inspections</i>	
Address Street	<i>9027 Center St. #201</i>	Telephone <i>703-527-8273</i>
City, State, Zip	<i>Manassas, Va. 20110</i>	

Owner:

Company		
Address Street		Telephone
City, State, Zip		Fax

Name		E-Mail
Phone		Mobile
Name		E-Mail
Phone		Mobile

Special Inspections Engineer Of Record:

Company		
Address Street		Telephone
City, State, Zip		Fax

Name		E-Mail
Phone		Mobile
Name		E-Mail
Phone		Mobile
Name		E-Mail
Phone		Mobile

Inspection And Testing Agency:

Company		
Address Street		Telephone
City, State, Zip		Fax

Name		E-Mail
Phone		Mobile
Name		E-Mail
Phone		Mobile
Name		E-Mail
Phone		Mobile

General Contractor: \_\_\_\_\_

Company	.....		
Address Street	.....	Telephone	.....
City, State, Zip	.....	Fax	.....

Name	.....	E-Mail	.....
Phone	.....	Mobile	.....
Name	.....	E-Mail	.....
Phone	.....	Mobile	.....
Name	.....	E-Mail	.....
Phone	.....	Mobile	.....

Architect Of Record: \_\_\_\_\_

Company	.....		
Address Street	.....	Telephone	.....
City, State, Zip	.....	Fax	.....

Name	.....	E-Mail	.....
Phone	.....	Mobile	.....
Name	.....	E-Mail	.....
Phone	.....	Mobile	.....
Name	.....	E-Mail	.....
Phone	.....	Mobile	.....

Structural Engineer Of Record: \_\_\_\_\_

Company	.....		
Address Street	.....	Telephone	.....
City, State, Zip	.....	Fax	.....

Name	.....	E-Mail	.....
Phone	.....	Mobile	.....
Name	.....	E-Mail	.....
Phone	.....	Mobile	.....
Name	.....	E-Mail	.....
Phone	.....	Mobile	.....

Geotechnical Engineer Of Record: \_\_\_\_\_

Company	.....		
Address Street	.....	Telephone	.....
City, State, Zip	.....	Fax	.....

Name	.....	E-Mail	.....
Phone	.....	Mobile	.....
Name	.....	E-Mail	.....
Phone	.....	Mobile	.....

Other Organization: \_\_\_\_\_

Company

Address *Street*

*City, State, Zip*

*Telephone*

*Fax*

*Name*

*E-Mail*

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